**MILANA RAK**
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**Objective:** Seek the Position of Interpreter/Translator

**Summary of Qualifications**

* One year of experience.
* Proven excellent written English.
* Proven ability to translate complicated texts such as law, IT and official documents..
* Excellent computer skills (MS Office, Word, Access, Excel, Power Point).
* Highly motivated and results oriented with the ability to plan ahead.
* Excellent knowledge to EU.
* Profound knowledge of EU policies and institutions particularly those pertaining to the European Structural Funds.

**Experience**

*Parkway company: December 2017 - October 2018*
Duties: schedules of meetings, appointments and recording of the personnel, interpreting and translation of documents.

**Education**

Bachelor’s Degree in Belarusian National Technical University

**Languages**

*ENGLISH* and *RUSSIAN* Fluent reading, writing and speaking ability. Qualified as interpreter and translator.

**Other skills hobbies & activities**
Logo design, fashion designer, makeup artist, picture artist, music, tourism, medical literature.